# ALAGAPPA UNIVERSITY, KARAIKUDI SYLLABUS UNDER CBCS PATTERN FOR AFFILIATED COLLEGES WITH EFFECT FROM THE ACADEMIC YEAR 2022-23 ONWARDS

# BBA Programme Structure

Sem.	Part	Course Code	Courses	Title of the Paper	T/P	Credits	Hours\ Week	Ma	arks	
		Code					Week	Int.	Ext.	Total
	I	2211T	T/OL	Tamil/Other Languages-I	T	3	6	25	75	100
	II	712CE	Е	Communicative English -I	T	3	6	25	75	100
I		22BBA1C1	CC	Financial Accounting	T	5	5	25	75	100
	III	22BBA1C2	CC	Managerial Economics	Т	4	4	25	75	100
		-	AL-IA	Computer Science/ History/	Т	5	5	25	75	100
				English / Tamil/Commerce	1	3	3	23	/3	100
	IV	22BVE1	SEC -I	Value Education	T	2	2	25	75	100
		-	-	Library		-	2	-	-	-
					Total	22	30	150	450	600
	I	2221T	T/OL	Tamil / Other Languages-II	T	3	6	25	75	100
	II	722CE	Е	Communicative English-II	T	3	6	25	75	100
		22BBA2C1	CC	Cost Accounting	T	5	5	25	75	100
II	III	22BBA2C2	CC	Business Correspondence	T	4	4	25	75	100
		-	AL-IB	Computer Science/ History/	T	5	5	25	75	100
	***	220000	GEG H	English / Tamil/Commerce						
	IV	22BES2	SEC -II	Environmental Studies	T	2	2	25	75	100
		Naan Mudh		Language Proficiency for Employability(Effective English)	-	2	2	25	75	100
		Cours	e	1	 Total	24	30	175	525	700
	I	2231T	T/OL	Tamil/ Other Languages-III	T	3	6	25	75	100
				= =						
	II	2232E	E CC	English for Enrichment – I	T	3	6	25	75	100
	***	22BBA3C1		Business Statistics	T	5	5	25	75	100
	III	22BBA3C2	CC	Principles of Management	T	4	4	25	75	100
III		-	AL-IIA	Computer Science/ History/	T	5	5	25	75	100
		English / Tamil/Commerce		T	2	2	25	75	100	
		22BE3	SEC-III	Entrepreneurship Adipadai Tamil/	1	2		23	/3	100
	IV	-	NME-I	Advance Tamil/ Advance Tamil/ IT skills for Employment / MOOC'S	Т	2	2	25	75	100
				Total		24	30	175	525	700
	I	2241T	T/OL	Tamil / Other Languages-II	T	3	6	25	75	100
	II	2242E	Е	English for Enrichment-II	Т	3	6	25	75	100
		22BBA4C1	CC	Business Mathematics	Т	5	5	25	75	100
	III	22BBA4C2	CC	Computer Application in Business	Т	4	4	25	75	100
IV		22BBA4IV/ 22BBA4MP	CC	Industry Visit Report / Mini Project	Т	2	2	25	75	100
		-	AL-IIB	Computer Science/ History/ English / Tamil/Commerce	Т	5	5	25	75	100
	IV	-	NME-II	Adipadai Tamil/ Advance Tamil/ Small Business Management / MOOC'S	Т	2	2	25	75	100

		Naan Mudh Course		Digital Skills for Employability – (Microsoft-Office Fundamentals)	Т	2	3	25	75	100	
				Total		26	30	200	600	800	
		22BBA5C1	CC	Production and Operations Management	T	4	6	25	75	100	
V	III	22BBA5C2	CC	Organizational Behaviour	T	5	6	25	75	100	
		22BBA5C3	CC	Human Resource Management.	T	5	5	25	75	100	
		22BBA5C4	CC	Marketing Management.	T	5	5	25	75	100	
		22BBA5C5	CC	Research Methodology.	T	5	5	25	75	100	
	IV	-	others	Library/Yoga etc.,	-	-	3	-	-	-	
				Total		24	30	125	375	500	
	III	22BBA6I	DSE	Internship	-	24	26	150	250	400	
	IV	Naan Mudh Course		Digital Banking, Logistic and Audit Essential for Employability (Mutual funds*/ Income Tax**, GST**)	-	2	4	25	75	100	
VI				Total		26	30	130	325	500	
V1		(Or) Students have to select any four Theory Papers from the following.									
-		22BBA6E1	Student	Investment Management	T	6	6	25	75	100	
		22BBA6E2	-	Management Accounting	T	6	6	25	75	100	
	III	22BBA6E3	DSE	Business Law	Т	6	6	25	75	100	
		22BBA6E4	_	Tourism Management.	T	6	6	25	75	100	
		22BBA6E5	1	Financial Management	T	6	6	25	75	100	
		22BBA6E6	-	Service Marketing	T	6	6	25	75	100	
-	IV	-	others	Library/ Yoga etc.,	-		2	==	, 0	100	
		Naan Mudh Cours	alvan	Digital Banking, Logistic and Audit Essential for Employability (Mutual funds*/ Income Tax**, GST**)	-	2	4	25	75	100	
				Total		26	30	125	375	500	
		(Or) Students have to select any three Theory Papers from the following and the Project paper is									
	TIT	22BBA6PR	Ι	compulsory.(3 theory +1	Projec		ρ	25	75	100	
	III	22BBA6E1	1	Project Investment Management	T	6	8	25	75 75	100	
		22BBA6E1 22BBA6E2	DSE	Management Accounting.	T	6	6	25	75	100	
		22BBA6E3		Business Law	T	6	6	25	75	100	
		22BBA6E4	1	Tourism Management	T	6	6	25	75	100	
		22BBA6E5	1	Financial Management	T	6	6	25	75	100	
		22BBA6E6	1	Service Marketing	T	6	6	25	75	100	
	IV	Naan Mudhalvan Course		Digital Banking, Logistic and Audit Essential for Employability (Mutual funds*/	-	2	4	25	75	100	
				Income Tax**, GST**)		•	6.0	16-	25.5	<b>=</b> 0.0	
					Total	26	30	125	375	500	
				Grand '	OD 4 1	146				3800	

<sup>\*</sup>Mutual Funds - Sivagangai District - Government, Govt. Aided and Self Financing Colleges
\*\*Income Tax and GST - Ramanathapuram District - Government, Govt. Aided and Self Financing Colleges

Sem.	Part	Course	Title of the Paper	Credit	Hours/ Week	Marks			
	Code	Title of the Taper		WCCK	Int.	Ext.	Total		
I		71BEPC	Professional English for Commerce and Management-I	4	5	25	75	100	
II	III	72BEPC	Professional English for Commerce and Management-II	4	5	25	75	100	
III		*	Professional English for Commerce and Management-III	4	5	25	75	100	
IV			Professional English for Commerce and Management-IV	4	5	25	75	100	

<sup>\*</sup>The Syllabus of Professional English for III & IV Semester will be provided after Receiving the syllabus from TANSCHE.

As per TANSCHE, the Professional English book will be taught to all four streams apart from the existing hours of teaching/additional hours of teaching (1hour/day) as a 4 credit paper as an add on course on par with Major paper and completion of the paper is a must to continue his/her studies further.

- > TOL-Tamil/Other Languages,
- ➤ E-English
- ➤ CC-Corecourse— Corecompetency, critical thinking, analytical reasoning, research skill & teamwork
- ➤ Allied –Exposure beyond the discipline
- ➤ AECC- Ability Enhancement Compulsory Course (Professional English & Environmental Studies) -Additional academic knowledge, psychology and problem solving etc.,
- > SEC-Skill Enhancement Course-Exposure beyond the discipline (Value Education, Entrepreneurship Course, Computer application for Science, etc.,
- > NME -Non Major Elective—Exposure beyond the discipline
- ➤ DSE- Discipline specific elective -- Student choice- either or
  - Internship
  - Internship—Marks=Internal=150 (75+75) two midterm evaluation through Viva-voce and External 250 marks (Report=150+VivaVoce=100) =Total 400 marks
  - Theory papers (or)
  - Project +3 theory papers.
- ➤ MOOCs Massive Open Online Courses
- > T-Theory, P- Practical

		I SEMESTER									
Course code	<b>:</b>	Core Course - I	T/P	C	H/W						
22BBA1C1		FINANCIAL ACCOUNTING	T	5	5						
Objectives	>	To explain the concept and role of accounting and financial i	reportin	g in th	ie						
		modern market economy.									
	>	To explain the regulatory frame work for the operation of acceptance of the operation of acceptance of the operation of the o	counting	g activ	ities.						
	>	To understand the basic accounting concepts, accounting prin	nciples	and							
		techniques of posting basic business changes.									
		To explain the structure and content of financial statements.									
		uction to Financial Accounting – Book Keeping – Meaning -			-						
		tance – Advantages – Limitations – Rules - Journal - Ledger –									
		liary Books – Purchase Book – Sales Book – Purchase Return									
		- Different Types of Cash Books - Bills Payable - Bills Re	ceivable	e – Pe	etty Cash						
	Book.										
			nciliation Statement – Reason for Preparing Bank Reconciliation – Difference								
		en Cash Book and Pass Book – Rectification of Errors.									
		ciation – Meaning – Objectives - Causes – Needs.									
	1	Accounts – Preparation of Trading Account - Profit & Loss Ac	ccount -	Balar	nce						
		Preparation.									
		uestions must be asked 60% on Problems and 40% on Th	eory pa	rts)							
<b>Text and Re</b>											
Arulanar	ntham l	M.A.&K.S.Raman, Advanced Accountancy									
Gupta R.	.L, Adv	vanced Accountancy									
Jain S.P.	&K.L.	Narang, Advanced Accountancy									
Pillai R.S	S.N.&I	Bagavathi, Advanced Accountancy									
Shukla N	Л.С.&Т	Γ.S.Grewal, Advanced Accountancy S.Chand, New Delhi									
Outcomes	The st	udents will be able to:									
	>	Understand the concept of financial accounting.									
	>	Prepare the purchase and sales book.									
	>	Prepare the Bank Reconciliation statement.									
		Understand the Depreciation concept and its accounting benef	fits								
	>	Prepare the balance sheet for any company.									

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		I SEMESTER			
Course code	::	Core Course - II	T/P	C	H/W
22BBA1C2		MANAGERIAL ECONOMICS	T	4	4
Objectives		objective of this course is to learn, how the te			
	manageria	l economics can be used to apply in the practical	business	activitie	S.
Unit-I	Managerial 1	Economics: Meaning, Nature and Scope; M	anageri	al Econo	omics and
		eision Making - Demand analysis - Types of I			
		Thy the Law of demand – Reasons for Demand		oping do	wnward –
		ishing Marginal Utility - Concept of Consumer S			
		Demand – Types – Indifference curve analy			o Scale –
		turns to scale – Diminishing and constant returns t			
		Cost – Break Even Point – National Income	e – Me	asureme	nt and its
	difficulties.	I 1 D C C 1	) (	1 1/	1' .'
		Normal Profit – Scales maximization Principle.			
II .	_	- Economics of Bulk Purchase. Perfect	compet	ition –	Imperiect
	Competition,	Money – Role of Commercial Banks – RBI – N	1 athoda	of oradi	t control
		Nioney – Role of Confinercial Banks – RBI – R I Fiscal Policies.	viemous	or crear	t control –
	ED READIN				
		The Indian Economics			
	<b>C</b> ,				
Jhing	an M.L. <i>Princ</i>	ciples of Economics			
Jorl D	Dean, <i>Manage</i>	rial Economics			
Seth 1	M.L., <i>Micro E</i>	Ceonomics			
Outcomes	The students	will be able to:			
	Unders	tand the concept of managerial economics.			
	Unders	tand the concept - Break Even Point, National Inc	come		
	Unders	tand the techniques and theories of Perfect competition and Oligopoly.		mperfect	

		II SEMESTER								
Course code	::	CORE COURSE-III	T/P	C	H/W					
22BBA2C1		COST ACCOUNTING	T	5	5					
Objectives		xplain the concept and role of cost according			ısiness					
	manag	gement of manufacturing and non-manufacturing	ng compa	anies.						
		fine the costs and their impact on value creat	ion in the	manufa	cturing and					
		nanufacturing companies.	11-4:-							
TT •4 T		derstand the cost accounting methods for cost			1					
Unit-I	Cost Account	ting – Meaning – Objectives – Functions – Cost Cost Control – Stone involved in Cost Co	osting – (	Cost –C	ost Control –					
		acteristics of Cost Control – Steps involved in Cost Control – Advantages - Methods ancial Accounting Vs Cost Accounting.								
Unit-II		rial Control: Definition – Scope - Objectives - Advantages – Techniques – EOQ –								
		ventory – Store Ledger – Pricing of Materia								
	Simple Avera	ge – Weighted Average.								
Unit -III	Labour Contr	our Control – Direct – Indirect – Labour Cost Control – Methods – Bonus & Incentive								
		bour Turnover Ratio.								
		Definition – Scope - Classification of Overhea								
Unit -V		Preparation – Percentage of General Overhead	s – Profit	- Sales	<ul><li>Production</li></ul>					
CHOCECCE	– Wages.									
	<b>ED READIN</b> gar SP. <i>Cost A</i>									
Jain	S.P.and K.L.N	Narang, Cost Accounting								
Pillai	RSN and Mi	rs.Bhagavathi, Cost Accounting								
Rama	asamy T. Cost	Accounting								
Redd	y T.S. and A.	Murthy, Cost Accounting Margham Publisher	S.							
	(Note: Questions must be 60% of problems and 40% of theory parts)									
Outcomes		shall be able to:								
		ne role of cost accounting in the modern econo	mic envii	ronment.						
		t the impact of the selected costing methods.								
	Prepare	the cost sheets.								

		II SEMESTER			
Course code	:	CORE COURSE-IV	T/P	С	H/W
22BBA2C2		BUSINESS CORRESPONDENCE	T	4	4
Objectives		ain goal of this course is to help the stu			
		skills and to enable them to communicate			
		miliarize the students with the fundar			nication for
	_	sional purposes and to enable them to write			
		nmunication - Definition, Objectives of com			
		Organizational Communication. Process of Control Verbal Communication			
		cation - Verbal & Non Verbal Communication			
		nmunication - Barriers to Communication a ion Letters - Resume - Bio-data - Testir			
		order — Office Memorandums — Office ci			
		rmination and resignation.	Culais	200015 01 0	,
Unit- III	<u>,                                      </u>	Need for developing report writing skill –	Business	s Reports: N	leaning and
		s – Kinds of Business Reports – Steps in d			
	Structure of	a business report. Press Reports – import	ance -Ma	arket Report	ts – writing
		t reports – exercises.			
		lividuals – situations – points to be consider			
		lytical and investigative reports - Committe	e Reports	s – reports of	n problems /
	opportunities			1 1 1	.•
Unit -V		efinition -Importance of business Meetings			
		da and minutes – essentials in writing minutes. Email – Guidelines in managing Emails.	ies – min	utes of vario	ous meetings
SUCCESST	ED READIN				
1		Meera Banarji, <i>Developing Communication</i>	Skills		
Mattl	nukutty M. Me	onipally, Business Communication Strategie	es .		
Rajer	ndra Pal & J.S	.Korlahalli, Essentials of Business Commun	ication		
Rame	esh & Pattansl	netti, Effective Business English Correspond	lence		
Sharr	na RC and K	crishna Mohan, Business Correspondence a	nd Report	t Writing	
Trevo	or Bentley, Re	port Writing in Business			
Outcomes	Upon succe	ssful completion of this course, the students	will be a	ible to:	
	_	heir reports using the tools covered.			
		ise their ideas in to a clear, logical structure			
	> Write	a clear, focused executive summary before	planning	a report.	

			III SI	EMESTER					
Course code	) •		CORE COU	RSE-V	T/P	Credits	H/W		
22BBA3C1		BU	SINESS STA	ATISTICS	T	5	5		
Objectives	The objecti	ive of this	course is to ex	xplain basic sta	tistical conc	epts such as	statistical		
_	collection,	statistical s	eries, tabular	and graphical 1	representatio	n of data, m	easures of		
	central tend	dency, dispe	ersion and asy	mmetry, correl	lation and re	gression anal	lysis, time		
	series analy	ysis and to	frame busine	ess problems us	sing appropr	iate statistica	al tools in		
	order to pro	ocess the da	ta to make be	etter business de	ecisions.				
Unit-I	Introduction to statistics - Definition - use of statistics in business - Limitations - Types or								
	Series- Forn	eries— Formulation of frequency distribution – diagrammatic and graphic presentation –							
		significance of diagrams and graphs.							
Unit-II							pes of average -		
		_			n - Mode - 0	Geometric N	Iean – Harmonic		
	Mean – relati								
	_			_	-	•	rtile Deviation -		
						on of Stand	lard Deviation -		
				and Standard					
				•			hods of studying		
							es of correlation		
	_	egression A	analysis – dei	finition – met	hods of stud	ying Regres	sion - regression		
	equations.								
							<ul> <li>cost of living</li> </ul>		
							g - components -		
					erage metho	d, Moving a	verages method,		
	method of lea		Uses of time	series.					

Bose, Business statistics

Gupta S.P, Statistical Methods

Gupta S.P. & M.P.Gupta, Business Statistics

Pillai R.S.N. & V.Bagavathi, *Statistics* 

Shukla M.C. & S.C.Gulshan, Statistics Theory and Practice

# Outcomes The students will learn to make data analysis with the help of basic statistical inference and regression analysis and they will develop critical and integrative thinking in order to communicate the results of the analysis clearly in the context of the problem. The students will learn to unambiguously articulate the conclusions and limitations of the analysis with a clear separation between data and judgment.

		III SEMESTER			
Course code	<b>:</b>	CORE COURSE-VI	T/P	C	H/W
22BBA3C2		PRINCIPLES OF MANAGEMENT	T	4	4
<b>Objectives</b>	To make the				
		derstand the basic concepts of management.			
		ntify the key competencies needed to be an el			
		oly theoretical knowledge in simulated and res	al-life setting	gs.	
		relop their ability to work in teams.			
Unit-I		evolution of Management – Meaning and			
		s of Taylor, Fayol, Mayo and Peter Drucker			
		: Art, Science and Profession – Administration			
		agement – Managerial skills: Technical, Hu	ıman, Conc	eptual ar	id decision
		vels of management.		D1 '	
		eaning and Definition, importance and chara			
		ns – Merits and demerits of planning –			
		Definition and methods of forecasting nd steps in Decision making—Decision making			g. Nature,
		Meaning, definition and Principles, Formal			nication
Unit- III		structure – Line and staff organization – Gro			
	_	Groups – Merits and demerits of the groups	Jups-1 ypcs	or Group	s – Poliliai
		leaning and Definition of Directing – Mo	tivation: M	eaning	nature and
		Maslow, McGregor, Herzberg and Alderfer			
	-	importance of staffing –Process of staffing,			_
		the-Job training, Off the job training.		, 5010011	, ii, ii ii ii ii
		Meaning, definition and need – Principle	s of contro	lling – (	Controlling
		Co-ordination: Meaning, need and features			
	coordination.	2,	1		
SUGGESST	ED READIN	NG:			
Gupta .C	.B, Managem	ent: Theory and practice			
Pandi Sal	kthiraja .S, P	rinciples of Management			
Prasad .L	.M., Principle	es of Management			
Sundar. I	K, Principles	of Management			
		K.Sharma & Shashi K.Gupta, <i>Principles of M</i>	anagement		
Outcomes		will be able to			
		fy and explain the importance of the manager			ntify some
		keys kills required for the contemporary mar			
		s managerial practices and choices relative to	ethical prin	ciples an	d
	standa				_
	-	fy how the managerial tasks of planning, orgated in a variety of circumstances.	inizing, and	controlli	ng can be

			IV SE	MESTER						
Course code	:		CORE CO	URSE-VII		T/P	C	H/W		
22BBA4C1				THEMATICS		T	5	5		
<b>Objectives</b>					of core	e math	ematic	al tools and its		
			ness situation							
		•			-		-	`a straight line –		
					– deman	d and	supply	curves (linear) –		
		narket equilibrium – break even analysis.								
	Set theory – definition – types – union, intersection, difference, and complement of sets – De Morgan's Law – Venn diagram – simple set applications – Cartesian product									
		Matrices – definition – types – addition, subtraction, multiplication of matrices – inverse matrix – solving a system of simultaneous linear equations using matrix inversion								
				nuitaneous line	ar equa	tions 1	using i	natrix inversion		
	technique – ra			a function di	ifforanti	ation	atondo	ard forms – sum,		
								trigonometric		
								economics using		
				and – Excluded	-	гррпса	non to	economics using		
						narketi	no mo	dels using profit		
	_				-		_	standard forms –		
								ons, integration		
								ntegral – simple		
								is and consumer		
	surplus.									
SUGGESST	ED READIN	NG:								
V.Su	ndaresan and	S.D.Jeyase	elan, Busine	ess Mathematics	5					
Outcomes	The students									
				d understand Bi						
				and solve the li						
	Apply the problem		tial and integ	ral calculus con	icepts to	solve	the rea	business		

		IV SEMESTER			
Course code	<b>:</b> :	CORE COURSE-VIII	T/P	C	H/W
22BBA4C2		COMPUTER APPLICATION IN	T	4	4
		BUSINESS			
Objectives		make the students:			
		To gain familiarity with the concepts and terminolo			
		development, implementation and operation of bus applications.	siness	co	mputer
	>	To explore various methods where Information Technolog	w can	he	used to
		support existing businesses and strategies.	y can		useu to
	>	To investigate emerging technology in shaping new proces	ses stı	ateg	ies and
		business models.			
	>	Achieve hands- on experience with productivity/applica	tion s	softw	vare to
		enhance business activities.			
		aning of computer – Characteristics – Area of application cycl			
		mory unit – Input and Output devices – Hardware and Software			
		tem – Introduction to Windows 2007 logging on Desk top and			
		k top – Start menu options - Creations of files and folders. Windows shortcuts – briefcase running applications and custon		_	norer.
		oduction to MS word - Short cut for MS word - Creating v			nents –
		siness letters using wizards – Editing, inserting objects			
		uments – Spelling and grammar check – Word count – I			
	cor	rect - Working with tables - Saving, opening and closing d	ocum	ents	- Mail
	mei				
		oduction to MS Excel and its features – Programmes and appl			
		ets – Building worksheets – Entering data, editing and formatt			
		ating and formatting different types of charts – Application of istical function – Organising data using Automatic rule saving			
		sing of work books.	,, oper	img	anu
		idamentals of computerized accounting – computerized account	nting `	Vs m	nanual
		ounts. Architecture and customization of TALLY – Features of			
		nfiguration of Tally screens and menus – Creation of company			os –
		ting and deleting ledgers - Introduction to vouchers - Entry, p			
	_	es, purchase, contract and Journal vouchers- Editing and deleti			
		oduction to inventories – Creation of stock categories – Stoc			
		ns – Configuration and features of stock item – Editing and		ng s	tocks –
		y books - Trial balance – Profit and loss account – Balance she <b>READING:</b>	ei.		
		for windows 2007			
TIAL smart a	acco	ount book SMW deva publication, AVC Deva publication			
Computerize	d ac	counting under Tally publication, Deva publication			
Implementin	g Ta	ally 5-4 Author K.K.Nadhani Publication BPB Publication.			
Outcomes	The	e students shall be able to:			
		➤ Apply computer resources in business and academics.			
		➤ Construct business and academic documents using Micro			
		> Create spreadsheets with formulas and graphs using Micr		Exce	el.
		➤ Integrate Microsoft Office applications for use in busines	s.		

		IV SEMESTER					
Course code:		CORE COURSE -IX	T/P	C	H/W		
22BBA4IV/22BBA	4MP	Industry Visit Report / Mini Project		2	2		
Objectives		To equip the students to study the profile of the or entrepreneur and the industry.					
	>	To develop the ability of the student to understand machinery, products, sources of finance etc.	d about th	e plar	nt and		
	>	➤ To appreciate and understand the working of industries and to study the influence of various economic and social forces on the functioning of the industries.					
	>	To provide opportunities for developing the abilit theoretical knowledge for solving practical proble			stries.		
Methodology	Each student shall visit / student has to take up a project working the Business Enterprises / Industries/field work for a short period during the Fourth Semester. This may be carried out either individually or by a group of students (Maximum 5 students) under the supervision of a faculty member of the Department and the students have to submit a report. The report shall not exceed 40 pages- neatly typed and bound along with the endorsement of the authorities of the Institution/Officer where he/She/ they have visited/ project work carried out in the industry.						
Scheme of Evaluation	the <b>The</b> Eva Eva	ustry visit /Mini project/Field work report will be a External Examiners.  e weightage of marks for Report will be: luation of Report(Internal Examiner) luation of Report(External Examiner) al Marks	25 75 100	y the	Internal and		
Outcomes	The st	udents will be able to:					
	>	Understand about plant and machinery, products,	sources o	of fina	ince etc.		
	>	Understand the working of industries and to	know the	e infl	uence of		
		various economic and social forces on the function	ning of th	ne ind	ustries.		
	<b>&gt;</b>	Understand the opportunities for solving the prindustries.	actical pr	oblen	ns of the		

	V SEMESTER								
Course code:	CORE COURSE-X	T/P	C	H/W					
22BBA5C1	22BBA5C1 PRODUCTION AND OPERATIONS MANAGEMENT								
	<b>Objectives</b> This course aims to improve students understanding about the concepts, principles, problems, and practices of operations management.								
Unit-I	Operations management – Definition, objectives and functions – Plant location – factors influencing plant location – urban and rural plant sites – multiplelocation.Plantlayout—objectives,principles,differenttypesoflayout—theirmerits and suitability.								
Unit-II	Work study: Definition, meaning Advantages of work study- Method study, objectives of method study. Work measurement- meaning and objectives-Time study and Motion study.								
Unit-III	Production planning and control – need, functions – planning, routing, scheduling.  Material handlings – Functions and principles – various types of material handling equipment's.								
Unit-IV	Quality control: Need for Quality control, Objectives.—Insp inspection- Samples- sampling techniques. Steps in quality control, control.								
	Inventory control – importance, objectives – Stock levels– EC Automation – Introduction – Types – Computer Integrated Manufacturation.								
	CD READING: roduction/operation management								
Elwood Buffa	a, Production/operation management								
Gopalakrishna	an P. and M.Sunderesan, Materails Management— an integrated appro	oach							
Lamar LeeJr.	and Doanald W.Dobler. Purchasing and material Management-Text	and cas	es						
Varma M.M,	Materials Management								

> Identify and articulate how operations management contributes to

> Critically evaluate the operational functions in manufacturing and service

the achievement of an organization's strategic objectives.

The students will be able to:

industries.

**Outcomes** 

			V SEME	STER						
Course code	:		CORE CO	URSE-XI			С	H/W		
22BBA5C2		ORGAN	NIZATIONAL	BEHAVIO	UR		5	6		
<b>Objectives</b>	To make the	e students:								
			the important	concepts	and feature	es of	Organiza	itional		
		Behaviour.								
	> To ha	ve an overv	iew of how the	internal and	l External for	ces driv	re e			
		i) An ii	ndividual behav	ior						
		ii) A tea	m's behavior							
Unit-I	Organisationa	al Behaviou	r: Meaning and	Scope of C	Organisationa	l Behav	iour – Fe	eatures of		
			r – Individual t							
Unit-II	•	_	Determinants		•	-		_		
	-		luencing percep		-	ividual (	decision	making –		
			of Group Decis							
Unit-III			ng, functions							
			and methods of		_	-	aning an	a types –		
Unit-IV			es – behavioura types of con				tragg. Ct	trace and		
Unit-1 v			stress — Effe							
	strategies in r			cis of job s	uess – marv	iduai a	nu Organ	iisationai		
			Meaning, need	and signific	cance – Exte	rnal and	l internal	forces –		
			<ul><li>Steps in n</li></ul>							
	Objectives of	_	-	00	8 8			1		
SUGGESST	ED READIN	VG:								
Jit.S.	Chandan, Org	ganisationa	l Behaviour							
Justin	T. ,Dr.S.Am	utha&D.Su	ja, <i>Organisatio</i>	nal Behavio	ur					
Prasa	d L.M. Organ	isational B	ehaviour							
Steph	en P. Robbins	s, Organisa	tional Behavioi	ır						
Sunda	ar.K, Organis	ational Beh	aviour Text an	d Cases						
Outcomes			ble to study th				-			
	1	the soci		•	stem in		vorkplac			
			xamine individ							
			nal techniques				pply thes	se		
	concepts to	me develop	ment of an org	amzanon's n	iuman resour	ces.				

		V SEMESTER								
Course code	<b>:</b>	CORE COURSE-XII	T/P	С	H/W					
22BBA5C3		HUMAN RESOURCE MANAGEMENT	T	5	5					
Objectives	Make the st	rudents:	'	•						
	≻To un	derstand the HR Management practices at various	levels in	n Gener	al					
		certain specific industries or organizations.								
		➤ To help the students to analyse the issues and strategies required to								
		t and develop manpower resources.								
		evelop relevant skills necessary for application in								
		nable the students to understand the various HR co	-	long wi	th					
		omain concept in order to take correct business de			2					
Unit-I		ing and Definition of HRM — HRM: Object		-						
		tween Human Resource Management and person								
Unit-II		Meaning – sources – Recruitment process – Sele		leaning	, procedure					
	• 1	sts – Advantages and disadvantages – Types of In		٠,٠	.· T.1					
		nd induction – Job analysis –. Job description	:- Job s	pecifica	ation - Job					
11		bjectives – methods of job evaluation.  development: meaning, need, importance – ty	mag af t		Evropytivo					
Unit -III		meaning, objective and importance of executive								
	executive dev	- · ·	uc velop.	incii –	iviculous of					
Unit_ IV		Salary Administration: Objectives and princip	les of	wages	and salary					
Cint-1v	_	n – Components and methods of wage paymen		_	•					
		erformance Appraisal: Meaning, Methods of Performance								
Unit- V		lations: meaning, objective and importance of IR								
, and		rkers' participation in management – concept no								
		in management.								
SUGGESST	ED READIN									
Khanka S.S,	Human Reso	urce Management								
Memoria C.I	B, Human Re	source Management								
Shashi K. Gu	ıpta, Human	Resource Management								
Sundar.K, H	Iuman Resour	ce Management: Text and Cases								
Tripathi and	Reddy, Perso	onnel Management and Industrial Relations								
Outcomes	The students	will be able to:	_							

> Critically assess existing theory and practice in the field of HRM.

> Evaluate HRM related issues in a national and global context.

> Work effectively with colleagues with diverse skills, experience

Respond positively to problems in unfamiliar contexts.

and way of thinking.

V SEMESTER										
Course code	:	CORE COURSE-XIII	T/P	C	H/W					
22BBA5C4		MARKETING MANAGEMENT	T	5	5					
Objectives	<b>Dbjectives</b> > To make the students to understand the basic market									
		importance of knowing the consumer behavior.								
		> To understand the basic pricing strategies for existing and new products that is								
		available in the market.								
		To get the clarity about the sales promotional techniques a	adopted	by the	business					
		organizations to capture the market.								
Unit-I	Marke	ting Management - meaning - functions - distinction b	etween	marke	ting and					
	selling	g – marketing environment – organization of marketing depart	rtment.		_					
Unit-II	Marke	t - classification of market - bases of Market segments	ation –	buyer	decision					
	behavi	our – types– determinants of consumer behavior – Marketin	g Mix -	eleme	nts.					
Unit -III	Produ	ct Planning - meaning - product features - classification of	produc	ts – pro	duct line					
	and pr	roduct mix decision – New product development – product	life cyc	le – Br	anding -					
	brand	name, brand mark, trademark and labeling – Packaging – typ	oes.							
Unit -IV	Pricing	g - meaning and objectives - strategies -methods of pricing	g. Distri	bution	planning					
	– struc	eture, types and levels of channels – wholesaling – retailing -	- functio	ons.						
		Promotion – techniques – Sales forecasting – Personal se	elling –	sales	quotas -					
	AIDA	model of selling – procedure in effective selling.								
SUGGESST	ED R	EADING:								
Memoria C.E	3, Prin	ciples and Practice of Marketing in India								

Philip Kotler, Marketing Management

Richard R.Still, Edward W. Cundiff& Norman AP Gowani, Sales Management

Sundar.K, Essentials of Marketing

Varshney R.K. Dr. &Dr.S.L.Gupta, Marketing Management: Text and Cases—an Indian Perspective

William J. Standon, Fundamentals of Marketing

William J. St	andon, Tundamentals of Marketing
Outcomes	After attending this course, students will:
	Develop an ability to understand basic marketing concepts and understand the
	marketing mix of an organisation.
	> Develop an ability to assess the impact of the environment on marketing function.
	➤ Be able to develop suitable marketing strategies in light of the environment
	➤ Be able to look for business opportunities beyond national boundaries.

		V SEMESTER						
Course code	2:	CORE COURSE-XIV	T/P	C	H/W			
22BBA5C5		RESEARCH METHODOLOGY	T	5	5			
Objectives	The primary	objective of this course is						
	To develop an understanding about the basic frame work of research process.							
	To develop an understanding about the various research designs and techniques.							
	> To ide	> To identify the various sources of information for literature review and data						
	collect	ion.						
		relop an understanding about the ethical dimen	sions of c	onducting	g an applied			
	researc							
		velop the components of scholarly writing and						
Unit-I		search – Meaning –Scope and significance –	•					
		good researcher - Types of Research,						
		by the Researcher - Problems and Prec	autions t	o the R	Researchers-			
		es of Good Research.						
Unit-II		ntification, selection and formulation of research						
		res of good design - Various Methods of F	Research	Design-	Hypothesis-			
	meaning and	•						
Unit III		neaning, methods of sampling - Sample Si						
		es of Sampling Techniques. Types of Data: Se	condary a	ind Prima	ary, Various			
		Collection and Data.						
Unit IV		Data: Measurement and scaling techniques – R						
		nan scales. Processing and analysis of data - C	Coding, Ed	liting and	l Tabulation			
		ous Kinds of Charts and Diagrams.						
Unit V	_	is and report writing- types of reports- steps in	_	-				
	-	niqus of Interpretation, Components and F	format of	Researc	ch Reports,			
	Guidelines fo	or Writing Research Reports.						

Bhattacharyya, Research Methodology

Cooper and Schindler, Business Research Methods

Gravetter, Research Method for Behavourial Sciences

Kothari C R, Research Methodology Methods & Techniques

Murthy C, Research Methodology

Panneer Selvam, Research Methodology

Outcomes	At the end of the course, the students will be able to:
	Understand some basic concepts of research and its methodologies.
	➤ Identify appropriate research topics.
	> Select and define appropriate research problem and its parameters.
	Prepare and defend a research proposal.
	Organize and conduct a scientific research in a more appropriate manner.
	Write and defend a research thesis.

VI SEMESTER							
Course code	:	DSE-I	T/P	C	H/W		
22BBA6E1		INVESTMENT MANAGEMENT	T	6	6		
Objectives	The objective of this course is to introduce the concepts of Investments and portfolio management. The students will be able to understand the allocation and selection of investment assets based on the trade-off between risk and return, availability of the risk mitigating tools and investment horizon with other parameters.						
	Investment Management – meaning – nature – scope – Investment process – gambling–Difference between Investment and gambling – speculation.						
	Security Market – New Issue Market (NIM) – Parties involved in the NIM – Functions of NIM – Secondary Market – Functions – Listing of Securities – Methods of Trading.						
	• •	s of Risk – Risk and Return Analysis – Fun fficient Market Theory.	damental	Analysi	s – Technical		
	Portfolio Evaluation – meaning – needs – Sharpe's performance measures – Treynor Performance Index – Jensen's Performance Index – Portfolio revision – Formula plan constant rupee value plan – constant ratio and variable ratio plan.						

Rustogi R.P, Investment Analysis and Portfolio Management

Balla V.K, Investment Management

Preethi Singh, Investment Management

Punithavathi Pandian, Security Analysis and Portfolio Management

Outcomes	The students will be able to:
	Understand the characteristics of different financial assets such as money market instruments, bonds, and stocks.
	Know how to buy and sell financial assets in equity markets.
	Understand the benefits of diversification of a portfolio.
	Knowhowtoapplydifferentvaluationmodelstoevaluatefixedincomesecurities, stocks, and how to use different derivative securities to manage their investment risks.

		VI SEMESTER			
Course code	):	DSE- II	T/P	C	H/W
22BBA6E2		MANAGEMENT ACCOUNTING	T	6	6
<b>Objectives</b>	> Toen	hancetheabilitiesofstudentstodevelopthecond	ceptofman	agemer	ntaccount
Ū	ingan	ditssignificancein the business.	_	_	
	> To en	hance the abilities of students to analyze the	e financial	statem	ents.
	> To en	nable the students to understand, develop an	nd apply t	he tech	niques of
	mana	gement accounting in the financial decision	on making	g in the	business
	house	es.			
Unit-I	Management	Accounting - Meaning - Nature, sco	ope, func	tions,	advantages an
		s – Management Accounting Vs Financial			
	_	tatement analysis – comparative, common s		_	
Unit-II		s – merits and demerits – classification of ra			
		statement and cash flow statement - m			
		of fund flow and cash flow statements.	Ç,		
Unit- IV	Marginal cos	sting - meaning, merits and demerits - cos	st volume	profit	analysis – brea
	even analysis				-
Unit- V	Application	of marginal costing - make or buy decision	n, shut do	wn or c	ontinue decisio
	and selection	of sales mix.			
SUGGESST	ED READI	NG:			
Gupta S.P. M	Ianagement A	<i>lccounting</i>			
Pillai RSN a	and MrsBagav	athi, Management Accounting			
Maheswari S	S.N .Dr., Man	agement Accounting			
Reddy T.S. a	and A.Murthy	, Management Accounting			
(Note : Qu	estions must	be 60% of problems and 40% of theory J	parts)		
Outcomes	The students	will be able to:			
	Expla	in the application of management accounting	ng and the	various	tools used.
		inter-firm and inter-period comparison of the			
	Analy	se the financial statement using various rati	os.		
	Drena	re Fund Flow Statement and Cach Flow Sta	tement		

> Prepare Fund Flow Statement and Cash Flow Statement.

VI SEMESTER								
Course code	<b>:</b>	DSE- III	T/P	C	H/W			
22BBA6E3		BUSINESS LAW	T	6	6			
Objectives	environmen	This course is designed to provide the students with the knowledge of the legal environment in which a business operates, and to provide the students with knowledge of legal principles pertaining to business.						
Unit-I Unit-II	Meaning of Law – Importance – Commercial Law – Meaning – Importance – Law of Contracts –Contract – Meaning – Types – Essentials of a valid Contract – Offer – Acceptance – Consideration – Capacity of Parties  Free Consent – Misrepresentation – Fraud – Coercion – Undue Influence – Breach of							
		ischarge of Contract – Contract of Indemni						
Unit- III	Sale of Goods Act,1930 – Essentials of a Contract of Sale – Conditions and warranties – Transfer of Property – Unpaid seller – rights.							
Unit -IV	Law of Agency – Agent –meaning, Types – Duties, Liabilities and rights of agent and Principal – creation and Termination of Agency.							
SUGGESST	ED READIN	NG:						

Kapoor N.D. Commercial Law

Shukla M.C. A Manual of Mercantile law

Sethna M.J. *Mercantile law* 

Pillai R.S.N.&Bagavathi, Business law

Outcomes	On comp	letion	of this	course,	students v	W1ll	be able	to:
	k T T	4 .	4 .4	4			•	4

- > Understand the relevance of the business law to the corporates in an economic, political and social context.
- > Identify the fundamental legal principles behind the contractual agreements.
- Examine how businesses can be held liable in tort for the behavior of their employees.
- > Acquireproblemsolvingtechniquesandbeabletopresentcoherent,concise legal arguments.

			VI	SEMES	STER					
Course code	): :	DSE- IV				T/P	С	H/W		
22BBA6E4		TO	TOURISM MANAGEMENT				T	5	5	
Objectives	To enable the students to understand:									
	The tourism products in India and abroad.									
	➤ The m	The meaning, types and concepts of itinerary and methods to develop an								
	ideal itinerary.									
	The functions of the tour managers.									
	> The concept of tour packages, types of tour, tour designing process and its									
	importance.									
Unit-I	History of Travel - Ancient, Medieval and Contemporary Periods - Tourism - Definition									
	- Forms - Motivation for Travel - Barriers to Travel - Tourism Product - Travel Industry									
	Network.									
Unit-II	International Tourism - Domestic Tourism - Tourist Attractions - Factors Influencing									
	Tourism Development – Social, Economic and Environmental Impact on Tourism.									
Unit III	National Tou	urism Ad	ministratio	on (NTA	(a) – Depart	ment of T	ourism	Activiti	es – India	
	Tourism Development Corporation (ITDC) – State Tourism Development Corporations									
	(STDCs) – Tourism Planning – Process.									
Unit IV	Surface Transport - Airline Industry - Travel Agents - Functions - Computerised									
	Reservation System - Importance of CRS for Travel Agents - World Tourism									
	Organisation.									
Unit V	Hotel Industr	ry –Touri	ist Accom	nmodatio	ns –Financ	e, Concess	sions &	Incenti	ves by the	
	Government -	<ul><li>Major I</li></ul>	Hotel Chai	ins of Ind	dia – Touris	sm Promoti	ion – Ro	ole & Im	portance -	
	Advertising & Publicity.									
SUCCESST	'ED READIN	VC.								

Bhatia A.K. International Tourism Management

Jha S.M. Tourism Marketing

Pran Seth, Successful Tourism Management (Vol.: I) – Fundamentals of Tourism

Pran Seth, Successful Tourism Management (Vol.: II) – Tourism Practices

# Scheme of Examination

1. External Examination75 marks2. Internal Examination15 marks3. Educational Tour Report [Compulsory]10 marks

( Note: An educational tour to a prominent tourism place in India is mandatory. Students have to submit a report and the report has to be evaluated by the internal examiner for 10 marks)

Outcomes [	The	students	will	be	able	to:
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- ➤ Understand and explore the tourism products in India and abroad.
- > Provide information about tour packages.
- Assert and apply the methods to develop an ideal itinerary and functions of tour managers.

			VI S	EMESTI	ER				
Course code	•	DSE-V					T/P	С	H/W
22BBA6E5		FINANCIAL MANAGEMENT					T	6	6
Objectives	<ul> <li>To make the students:</li> <li>Understand about the tools used to value the investment projects.</li> <li>Understand the basic issues involved in fund raising by the firms for their real investments.</li> <li>Understand about the concept of Capital Budgeting and capital budgeting appraisal methods.</li> </ul>								
	Financial Management: meaning, objectives, functions and limitations – Responsibilities of financial manager – Capital Structure: meaning – Factors determining capital structure (Theory only).								
Unit-11	Source of Finance: Long term, medium term and short term – Types of securities – Debt, Equity and Preference stock – Working Capital Management: techniques of forecasting working capital – Simple problems.								
Unit- III	Cost of capital – concept – importance – classification – Determination of cost of capital – Simple problems.								
Unit- IV	Budget and Budgetary control – meaning, characteristics – Advantages – classification of budgets – preparation of production, sales and cash budgets – Simple problems.								
Unit- V	Capital Budgeting – meaning, importance – factors affecting capital investment proposals – capital budgeting appraisal methods – payback – ARR – NPV – IRR methods – Simple problems.								

Maheswari S.N. Principles of Financial Management

Khan M.Y. & P.K. Jain, Financial Management

Gupta S.P. Financial Management

Pandey I.M. Financial Management

# (Note: Questions must be 40% of problems and 60% of theory parts)

# Outcomes The students will be able to: Explain the concept of Financial Management and the managerial decisions relating to Corporate Capital Structure. Analyse the complexities associated with management of cost of funds in the capital Structure. Demonstrate the concepts of financial management, investments, financing and dividend policy decisions.

		VI SEMESTER							
Course code	e:	DSE- VI	T/P	C	H/W				
22BBA6E6	A6E6 SERVICE MARKETING T 6								
Objectives	<ul> <li>To understand the concepts of Service marketing.</li> <li>To understand the unique challenges of marketing and managing services and delivering quality service to customers.</li> <li>To equip the students with concepts and techniques that help in taking decisions relating to various services marketing situations.</li> <li>To understand the tools used by service marketing managers in decision making and to understand the service marketing environment.</li> </ul>								
Unit-I	Meaning and between good sector.	definition of Services Marketing- Compone ds and service – characteristics of services. Ev	ents of a s rolution an	d growt	th of servic				
Unit-II	Service design – guiding principles in service design -factors to be considered in designing service process – Blue printing –components and uses - Service layout – types - service benchmarking.								
Unit III	Service marketing mix —Definition- Characteristics of service marketing mix process of service mix — Service product —Core concept of service-Service Offer, service delivery system, Branding of services- Stages in developing new services.								
Unit IV	Pricing of so decisions-Typ	ervices- Meaning of price-objectives of prices of pricing in services. Service Promotion g process, objectives of advertising-sales	cing-factor  – Advertis	sing-defi	inition-step				
Unit V	Location- fac services- deli	tors to be considered in choosing a service local very of services through intermediaries. Service creating customer-oriented service delivery. Pl	e personne	el- Contr	ract people-				
	ΓED READIN	±							
Jha S.M., <i>Se</i>	rvices Market	ing Himalaya Publications							
Dr.L.Nataraj	jan, <i>Services N</i>	Marketing Margham Publications							
Thomson, H	offman, Servic	ces Marketing South Western Publications							
Outcomes	> Have	this course, students will be able to: a strong conceptual knowledge in the functiona ine the characteristics of the services industry a							

Analyse the role and relevance of Quality in Services.

➤ Visualise future changes in the Services Industry.

				Semester VI							
Course code:				DSE-VII		T/P	C	H/W			
22BBA6PR				PROJECT		PR	6	10			
Objectives	>	The objective	e of this cou	urse is to enable	the studen	ts to expl	ore the	research field and			
		report the g	eneral functi	oning of a selec	ted Industr	rial unit/I	nstitutio	n.			
Methodology		Every stude	nt has to ta	ke up a project	work in t	he field	of any I	ndustry/MSME			
								be done either			
								e supervision of			
		•						tudents have to			
				not lessthan60 pa							
The Steps of	Step I: Selection of the topic for the project should be carried out by considering										
Project Work	the following points.										
	✓ S										
		✓ R	elevance of	the topic							
				le at the dispos				•.			
				f data collection							
			_	nvolved in the		,					
						_	etting responses, etc.,)				
	_			Topic and the p	preparatio	n of Pro	ject Pro	posal in			
		ultation wit									
	_			rmation and da	ita relating	g to the t	opic an	d			
		zing the sa									
	Step IV: Writing the report with suitable chapters, viz.,										
	Chapter 1: Introduction,										
	Chapter2: Conceptual Framework/National & International Scenario										
	Chapter3: Research methodology										
	Chapter 4: Analysis and Interpretations										
	Chapter 5: Findings, Suggestions & Conclusion.										
	Annexure: References/ Bibliography.										
	Step V: The following documents are to be attached with the Final Project Report.										
		✓ Ap	proval lette	r from the supe	ervisor.						
	✓ Student's declaration.										
		✓ Certificate from the Competent Authority of the Organization /									
				student undert							
		Orgai	nization/Ins	titution.		J		•			
Scheme of	The S	Staff who s	erves as su	pervisor/guide	will eval	luate the	report	for 25 marks			
Evaluation	(Inter	nal) and t	he faculty	member who	serves	as exte	rnal m	ember of the			
	evalua	ation board	will evalua	ate the report f	for 75 mai	ks (Exte	ernal-Vi	iva voce). The			
	projec	ct report w	ll be evalu	ated by the int	ternal and	externa	l exami	iner as per the			
	unive	rsity norms		-				_			
	The w	veightage (	of marks fo	r Report will	be:						
				al Examiner)		25					
				f Report (Exter	rnal Exam	iner)	<u>75</u>				
			otal Marks	1			00				
Outcomes	The st	tudents will	be able to:								
	>	Make a res	earch study	of a current prob	blem in Ind	lustry/ in	stitution	and prepare a			
		report.		_	4		_				
	>			understand day t			organiza	ation and			
	>			l learning with the thick that the firms of		uity.					
			esearch met		icia study						
	>			stical tools for	analysis o	f data.					